

James A. Garfield Local School District Organizational/Regular Meeting- January 8, 2009

Opening The James A. Garfield Board of Education met in the Middle School Library at 7:00 p.m. for the regular meeting. President Pro-Tempore Deral White called the meeting to order at 7:09 p.m.

President Pro-Tempore White led the assembly in the Pledge of Allegiance.

Upon roll call the following members were present: Patricia Brett, Gary Foy, Guy Pietra, David Vincent, and Deral White.

President Pro Tempore White asked the assembly to observe a moment of silence to remember Garfield graduates who are serving or have served in our armed forces.

Also present was David Funk, Treasurer and Superintendent.

09-01 Moved by P. Brett, seconded by G. Pietra to accept and approve Board Meeting Agenda for January 8, 2009.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. White declared the motion passed

President Guy V. Pietra gave the President's report.

Patricia Brett gave the Maplewood Report.

David Vincent gave the legislative report.

Tracy Knauer gave the Treasurer's report.

Charles Klamer gave the Superintendent's report

09-02 David Vincent nominated Guy Pietra for President of the James A. Garfield Board of Education for calendar year 2009.

Gary Foy seconded Guy Pietra's nomination.

Moved by P. Brett, seconded by D. Vincent to close nominations for President.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. White declared the motion passed

Vote confirming Guy Pietra as President of the James A. Garfield Board of Education for calendar year 2009.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. White declared the motion passed

09-03 Guy Pietra nominated David Vincent for Vice-President of the James A. Garfield Board of Education for calendar year 2009.

Deral White seconded David Vincent's nomination.

Moved by G. Foy, seconded by P. Brett to close nominations for Vice-President.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

Vote confirming David Vincent as Vice-President of the James A. Garfield Board of Education for calendar year 2009.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

President Guy Pietra set the regular monthly meetings of the Board of Education for the second Thursday of every month, beginning at 7:00 p.m. to be held in the Middle School Library.

Moved by G. Pietra, seconded by D. Vincent

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

The Board President let stand current appointees and committees as follows:

Current appointees/committees:

David Vincent – Legislative Liaison

Patricia Brett – Student Achievement Liaison

Deral White – Liaison to Garrettsville Village Council/Township Councils

Guy Pietra & Gary Foy (Deral White, alternate) – superintendent's committee for OAPSE Labor Management

Guy Pietra & Patricia Brett (Deral White, alternate) – superintendent's committee for GEA Labor and Negotiations

Gary Foy & Deral White – superintendent's committee for Athletic Task Force

Guy Pietra & David Vincent – superintendent's committee for Policy Review

09-04 Moved by D. Vincent, seconded by G. Pietra to consolidate and approve the following organizational items as listed:

- * Establish a Service Fund for board members and appropriate \$7,500 for this purpose.
- * Approve bonds in the amount of \$50,000 for the Treasurer and \$20,000 for the Superintendent/Board President.
- * Authorize the Treasurer to invest interim inactive funds at the most productive interest rate whenever funds are available and payable to the school district during the 2009 year and through the organizational meeting in 2010.
- * Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when the merchandise is received in good and usable condition during the 2009 calendar year and through the organizational meeting in 2010.
- * Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
- * Approve the use of single signature checks of the General Account and payroll clearing accounts through the organizational meeting of 2010.
- * Authorize the Superintendent to act as Purchasing Agent for the school district through the organizational meeting of 2010.
- * Authorize the Superintendent to employ such personnel as is needed for emergency situations and authorize payment for work done, at existing rates, if not approved by the Board.
- * Authorize the use of Christley, Herington and Pierce and Squire, Sanders & Dempsey as legal counsel.
- * Authorize the Treasurer to make all necessary modifications within budget accounts to clear the deficit balances. Such modifications will be presented for approval by the Board at the next regular meeting.
- * Authorize the Treasurer to make advances from the General Fund.
- * Authorize the Superintendent to suspend non-teaching and teaching personnel; provided such suspensions comply with procedures as provided by Ohio law and such suspensions are presented for approval by the Board at the next regular meeting.
- * Dispense with reading the minutes at each meeting if they are provided to Board members prior to the meeting at

which they will be considered.

* Approve the Record-Courier as the official newspaper of general circulation for legal notices.

* Confirm the existing policies of the James A. Garfield Board of Education are in effect for the 2009 calendar year and through the organizational meeting of 2010.

* Authorize continued membership in the Portage Area Schools Council of Governments-Health, Property and Fleet Insurance Consortium.

* Appoint the Superintendent to serve as a trustee on the Portage Area Schools Consortium to represent the James A. Garfield School District and appoint the Treasurer to act as an alternate.

* Approve mailing Board meeting notices to those who submit stamped, self-addressed envelopes, except the Record-Courier and The Villager.

* Approve NEOLA's continuing update service of policies for 2009 at an annual fee of \$2,500 (estimate).

* Approve continued membership in the Community, University and Educational Purchasing Association of Summit and Portage County (C.U.E.) for fiscal year 2010.

* Authorize the Superintendent and Treasurer to submit proposals, establish fiscal accounts, receive, appropriate, and transfer funds, and begin program operations for grants and programs.

* Authorize the Superintendent to advertise for bids and to sell property when needed.

* Approve agreement for random drug/alcohol testing with Robinson Health Affiliates for 2009.

* Approve resolution declaring the emergency levy fund is current operating expenses and the monies received in the emergency levy fund for 2009 will be transferred to the General Fund for expenditure.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

Treasurer's Recommendations

09-05 Moved by P. Brett, seconded by G. Foy to consolidate and approve treasurer's recommendations:

A-D

A. Approve the minutes of December 11, 2008 as submitted.

B. Approve financial reports for December 2008.

C. Accept donations: \$585 from All Sports Boosters to Danceline; \$2,000 from All Sports Boosters to HS Athletics/Winter Sports; \$100 from D. Brockett to HS Athletics; \$953.07 from PTO to I.S. projector; \$161.75 from PTO to I.S. Principal's account for supplies; 2 glass backboards from the PTO to E.S..

D. Approve student activity budget for Quiz Bowl: revenue-\$250 competition admission; expenses-\$250 cost of tournament attendance.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

09-06 Moved by G. Foy, seconded by D. Vincent to approve the following depository agreement for active and/or inactive funds commencing 2/1/2009 and ending 1/31/2014, as corrected:

The Middlefield Banking Company

Huntington National Bank

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

09-07 Moved by G. Foy, seconded by D. White to approve the tax budget for fiscal year 2010 as follows: WHEREAS school districts must adopt an annual budget for the coming school year (July 1, 2009 through June 30, 2010) by or about January 15, 2009; and

WHEREAS the county budget commission has no authority to either increase or reduce the rate of any voter approved tax levy, although it does have authority and duty to adjust the amounts required from general property tax to conform to the needs demonstrated by the budget (ORC 5705.31 and 5705.341; Baker's Text, Section 5.04); and WHEREAS such budget is more of an administrative exercise than of revenue generating significance, in that the January budget is commonly referred to as the asking for budget (vs. the July appropriations measure which actually deals with expected funds); and

WHEREAS the asking for budget document is available to the public to review in the Treasurer's office;

BE IT RESOLVED that the budget is approved as presented; and

BE IT FURTHER RESOLVED under the provisions of ORC 5705.30, the Treasurer shall deliver a copy of the approved budget on the prescribed form to the County Auditor on or before 1/20/09.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

Superintendent's Recommendations

09-08 Moved by D. Vincent, seconded by P. Brett to consolidate and approve the following superintendent's recommendations: **A-B**

A. Approve the school calendar for 2009/10; Exhibit A.

B. Grant a supplemental contract to Theo Cebulla as Pep Band Advisor for 2008/09; (Step 3 - \$1303.04)

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

09-09 Moved by D. White, seconded by D. Vincent to have the second reading and adoption of new/revised Board policies, as amended:

0160	Consent Agenda- handout given, note 2 additional items
1460	Physical Examination
2220	Adoption of Courses of Study
2262	Child Care- DELETE
2421	Career-Technical Education Program
2464	Gifted Education and identification
2623	Student Assessment and Academic Intervention Services
3120	Employment of Professional Staff
3120.04/4120.04	Employment of Substitutes
3120.05	Employment of Personnel in Summer School and Adult Education Programs
3120.06	Selecting Student Teachers/Administrative Interns
3120.07	Employment of Casual Resource Personnel
3120.08/4120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
3120.09/4120.09	Volunteers
3121/4121	Criminal History Record Check
3138/4138	Suspension During Pending Criminal Actions
3139/4139	Staff Discipline
3140/4140	Termination and Resignation
3160/4160	Physical Examination
3210/4210	Staff Ethics
3214/4214	Staff Gifts
4164	Safety of Children and the Requirement for Immediate Response for Transportation Staff
5114	Foreign Exchange Students
6460	Vendor Relations
7540.01	Technology Privacy
7540.01V2	Technology Privacy – DELETE
8141	Mandatory Reporting of Misconduct by Licensed Employees
8142	Criminal History Record Check for Contracted School Services
8210	School Calendar
8310	Public Records
8315	Information Management
8351	Security Breach of Confidential Databases
8660	Transportation of Students by Private Vehicle
8900	Anti-Fraud
9211	District Support Organizations

9270

Equivalent Education Outside the Schools (Home Schooling)

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

09-10

Moved by D. Vincent, seconded by D. White to approve the Resolution Agreement with the U.S. Department of Education, Office for Civil Rights (OCR).

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

09-11

Moved by D. White, seconded by D. Vincent to authorize advertising for bids for the work required by the Office of Civil Rights for accessibility for students with mobility-related disabilities. The Board discussed the case and estimated costs.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

09-12

Moved by D. Vincent, seconded by G. Foy to approve the 3-day suspension without pay assigned by the superintendent to Dreama Adkins for disciplinary reasons with two days to be held in abeyance; one day off without pay.

Ayes: Brett, Foy, Pietra, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

President Guy Pietra asked for motion to adjourn, moved by P. Brett, seconded by G. Foy. All were in favor and this meeting adjourned at 8:30 p.m.

Guy V. Pietra, President

Date

Tracy L. Knauer, Treasurer